



DATE POSTED: 03/07/2017
DATE CLOSED: 04/07/2017
Or when filled

INTERNAL/EXTERNAL JOB POSTING

Job Title	Judicial Counselor
Requisition Number	20170007
Department/Program	Outpatient
Address	96 Crossroads Blvd, San Antonio, TX 78201
Position Type	Exempt, Full-Time
Work days/Hours	Mon-Thursday 9:00a,-8:00 pm, and every other Friday
Pay Rate	Based on Experience
Job Summary	Counselor will meet clinical benchmarks for quality care and productivity, ensuring proper care is being provided in accordance with program contracts. Collaboration with other departments is a vital component of this role. Counselor will meet all requirements set forth by contract, continue positive relationship with contracted agencies. Counselor will meet biweekly with court to monitor and discuss client’s productivity and inform court on progress of clients.
Competencies & Skills	<p>Communication – Expresses ideas and thoughts verbally. Expresses idea and thought in written form. Exhibits good listening and comprehension. Keeps others informed and uses appropriate communication methods.</p> <p>Customer Service – Display courtesy and sensitivity, Manages difficult or emotional customer situations. Meets commitments. Responds promptly to customer needs, Solicits customer feedback to improve service.</p> <p>Judgment – Displays willingness to make decisions. Exhibits sound and accurate judgment; Supports and explains reasoning for decisions; Makes timely decisions.</p>
Qualifications & Experience	<ul style="list-style-type: none"> • High School Diploma or GED required, Associates or Bachelor’s degree preferred and three years of like experience preferred • LCDC highly preferred if not must have at least 2000 hours towards internship or already passed the test. • Bilingual (English/Spanish) preferred but not required. • Must possess a current driver’s license and liability insurance and have reliable transportation. • If in Recovery, having at least one to two years free from addictive chemical abuse or dependency. • Must be able to pass a background check and drug test. • Must be available over 40 hours per week for court staffing • Must be able to meet deadlines and work as a team player

Interested applicants should send resume/applications to:

hr@litr.tx.org

Equal Opportunity Employer