



DATE POSTED: 05/04/2020

DATE CLOSED: When filled

INTERNAL/EXTERNAL JOB POSTING

Job Title	COPSD (Co-Occurring Psychiatric and Substance Dependent)
Requisition Number	20180011
Department/Program	Outpatient
Address	96 Crossroads Blvd SAT 78201
Position Type	Exempt, Full-Time
Workdays/Hours	Monday-Thursday, 9am – 8pm
Pay Rate	Based on Experience
Job Summary	The Licensed Chemical Dependency Counselors are responsible for assessing clients with substance use disorders and any mental health diagnosis. Complete screenings utilizing ASAM (Addiction Society of Addiction Medicine) criteria to determine level of care. This position will require knowledge of funding sources and maintain responsibility of communicating with the client's referral source through the admissions process.
Responsibilities & Abilities	<ul style="list-style-type: none"> • Possession of, and ability to maintain current Licensed Chemical Dependency Counselor license. • Experienced in diagnosis and treatment of mental health and substance abuse issues. • Possesses strong clinical documentation skills. • Experienced in COPSD counseling services and capable of identifying appropriate resources for client development and providing substance abuse counseling. • Capable of discerning facts from opinions and remaining objective when listening to conflicting opinions. • Knowledge of computer hardware and software, including MS Outlook, MS word and MS Excel functions. • Ability to express one's self appropriately verbally and in writing. • Experienced in working with diverse population. • Ability to establish and maintain effective working relationships with administrative, client coordinators and other program employees. • Ability to maintain total confidentiality of medical and personal information concerning clients and employees. • Ability to function in a fast-paced work environment. • Ability to follow written and verbal instructions. • Manage client's appointment in a Microsoft Outlook calendar • Assess and/or diagnose client's mental status and/or substance dependence recovery plan needs through interviews and observations and develop treatment plans or make referrals to the appropriate services. • Provide mental health counseling to COPSD (Co-Occurring Psychiatric and Substance Development) clients and to other clients who do not qualify for COPSD services as assigned. • Communicate with community referrals for scheduling and placement of clients.

	<ul style="list-style-type: none"> • Provide crisis intervention services to clients who are a danger to themselves or others. • Contribute to client care by participating in clinical staff meetings to review client progress and treatment plans, and report caseload activities to supervisor. • Complete all documentation pertaining to the client in the Texas Department of State Health Services, Clinical Management for Behavioral Health Services system within 24 hours. • Identify strengths and needs of each client. • Maintain contact with his/her client and ensure that the major individual goals and objectives of treatment are attained. • Scheduling referrals to internal and external resources, individual counseling, and guidance in developing their treatment plans and goals. • Collaborate with other team members for effective treatment and participate in the weekly staffing. • Use the Data, Analysis, Plan format of documentation. • Provide education groups, individual sessions and assist other team members as needed. • Position is fast-paced in high-stress situations and conditions. • Responsible for administrative and managerial work with staff, other organizations and community organizations, individuals receiving behavioral health services and their families, and the general public. • Some travel may be required • Other jobs assigned.
<p>Qualifications & Experience</p>	<ul style="list-style-type: none"> • Hold a license as a Licensed Chemical Dependency Counselor in the State of Texas. • Hold a license as a Licensed Professional Counselor in the State of Texas. • Bachelor's or advanced degree from an accredited college or university in the human services field OR related field. • Completed all intern hours and have passed state examination. • Must be able to pass TCIC criminal background investigation and be approved by the Texas Department of Criminal Justice/United States Probation Office/United States Pretrial Services to provide services to the forensic population. • Willing to undergo drug testing on entry and ongoing random testing. • Licensed Professional Counselor (LPC) is also a preference but not mandatory. • Preferred Requirements • Master's Degree from an accredited college or university in the Human Services Field OR Related Field • Preferred Bilingual English/Spanish

**Interested applicants should send resume/applications to:
hr@ltrtx.org**

Equal Opportunity Employer