



DATE POSTED: 06/08/2020

DATE CLOSED: When filled

EXTERNAL JOB POSTING

Job Title	Outpatient Counselor (LCDC)
Department/Program	Outpatient
Address	96 Crossroads Blvd SAT 78201
Position Type	Exempt, Full-Time
Work days/Hours	Days and hours worked to be determined by organizational need.
Pay Rate	Based on Experience
Job Summary	Licensed Chemical Dependency Counselors are responsible for assisting substance use disorders clients in mastering their harmful addictions. The counselor will do this by helping clients understand the problems caused by their substance use disorder in individual and group therapy sessions.
Competencies & Skills	<p>Communication – Ability to communicate both verbally and in writing. Exhibits good listening and comprehension skills. Ability to employ appropriate communication with clients, client families, referrals, peers, and other organization staff. Utilizes motivational interviewing for group and individual therapy sessions.</p> <p>Customer Service – Display courtesy and sensitivity and manages difficult or emotional client situations. Meets commitments. Responds promptly to client needs and solicits client feedback to improve service.</p> <p>Judgment –Exhibits sound and accurate judgment. Able to assimilate information and situations and make timely and informed decisions. for decisions. Ability to maintain confidentiality of medical and personal information and records regarding clients, staff, and the organization.</p> <p>Organization – Capable of using Microsoft products (outlook, word, excel, and power point) and other Electronic Medical Records systems to manage client appointments, generate treatment plans, provide discharge / transition plans, and communicate with clients, referrals, and other staff. Ability to manage both individual and educational group sessions. Ability to complete documentation in appropriate time frames.</p>
Qualifications & Experience	<ul style="list-style-type: none"> • High School Diploma or GED required; Associates or Bachelor’s degree preferred • Licensed Chemical Dependency Counselor • Bilingual (English/Spanish) preferred but not required. • Must possess a current driver’s license with a minimum of liability insurance, have reliable transportation and a willingness to use personal vehicle for work-related reasons. • Maintain clean Motor Vehicle Record with no more than 2 moving violations or license suspension within 3 years. • If in Recovery, having at least one year free from addictive chemical abuse or dependency. • Must be able to pass a background check and drug test. • Must be electronically proficient to complete, in a timely manner, high levels of client documentation

Interested applicants should send resume/applications to:

hr@ltrx.org

Equal Opportunity Employer